

animo

Comprehensive experience,
foresight and discretion -
tailored to your needs

animoassociates.com

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Introduction to Animo

- Animo Associates is a provider of trust and corporate services for private individuals, corporate groups, and intermediaries.
- Through our combined international team, we are able to offer communication in 16 different languages.
- Over 140 employees worldwide
- Extended global coverage with 7 offices, across 5 countries and with access to a multitude of global jurisdictions through a network of established international partners.



Our Expertise

Why choose Animo ?

- We provide a range of services suitable to a variety of businesses, from small independent companies to large international conglomerates
- Through our international network, we can cater to a range of businesses including those that are based internationally and those based in one jurisdiction
- The range of our services can be tailored to our client's exact needs. We can simply assist with the incorporation of a company or handle the setup and general day-to-day running of the business
- Whatever the requirement we have a large network of contacts in different industries that can facilitate our client's needs



 What we believe

Technical Expertise in Person



Animo Associates was established in 2004 to provide innovative corporate services for clients across the globe. We have over 140 staff offering unrivalled service to add value to your business. Our team includes qualified accountants, corporate secretaries, lawyers, HR and compliance professionals, in our network of strategically located UK and international offices. In addition, our **partner accountancy practice** based in Rochdale offers a wide range of UK & International tax and accountancy services

EXPERIENCE

The majority of our Directors have over 20 years' industry experience.

FORESIGHT

We strive to ensure continuous innovation and improvement for our services based on the relevant changes in each industry and legal frameworks from our network

DISCRETION

We ensure that our services are tailored to your exact needs, with dedicated consultants advising you through each stage



Global Presence with local knowledge



- ▶ The Animo Group is a provider of trust and corporate services for private individuals, corporate groups and intermediaries
- ▶ A group which between them speaks **16 different languages**
- ▶ **120 employees** and **10 consultants**

Accountancy Services

Our experienced team offer a range of Accountancy services which can be tailored to meet the specific needs of the client, whether it be a small limited company, a Sole-trader, or a UK company forming part of a large International Trading Group.

Bookkeeping Services

Our efficient, cost-effective bookkeeping solutions, tailored to our client's specific requirements, can be aligned so that VAT compliance, payroll and associated functions are more streamlined.

In-House Accounting Departments

Often a more comprehensive accounting solution is preferred to a traditional bookkeeping service. That's why Animo Associates offers a complete in-house accounts department solution for clients ranging from small limited companies to UK branches of international companies who require local support. These services can include issuing sales invoices, debtor control, controlling the purchase day books, creditor control and operation of company bank accounts.

Payroll Services

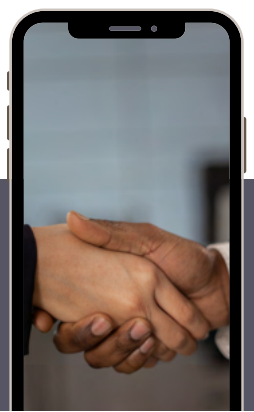
We offer flexible outsourced payroll solutions that can adapt to the needs of any business, irrespective of the number of employees or the client's field of business. Payroll support services include setting up the PAYE scheme, applying for dispensations, drafting employment contracts and drafting of staff handbooks and can include the provision of full HR services, should that be required. We can also arrange for the processing of monthly or weekly payrolls, dealing with RTI formalities and ensuring the smooth and efficient operation of the payroll function.

Our Affiliate Accountancy Practice

With our affiliate accountancy practice HTA based in Rochdale in Greater Manchester we provide a wide range of tax and accountancy services. Find out more about the range of services offered by HTA at hta.uk.com



“Our expert accountancy support services are flexible, efficient and cost-effective.”



Corporate Services

Animo Associates can help establish your business efficiently and successfully with services and infrastructure tailored to the needs of today's business community.

Our global presence and technical expertise enable us to establish companies in multiple jurisdictions and undertake every aspect of local and cross-jurisdiction administration.

Our clients rely on us to recruit industry-qualified directors and provide accounting services, financial reporting and compliance. We also offer comprehensive treasury support, including banking, trading and treasury services, and efficient payroll administration.

Animo Associates can also provide bespoke services, with ongoing support and consultation as your business matures. Our team of experienced administrators will assist in every process of establishing the treasury function and provide day-to-day banking, shipping and trading transaction support, including:

- Bank Account Management
- Order Processing
- Periodic Payment Reports
- Periodic Payment Receipts
- Handling Letters of Credit
- Transaction Monitoring
- Treasury Services
- Trade Documentation
- Trade Administration
- Logistics Management
- Company Formation
- Correspondence Address Services
- Media Services

VAT Services

Whether in an advisory or compliance role, our VAT experts have a wealth of experience developing solutions and services that deliver for our clients



Because our services are based on an in-depth knowledge of the VAT landscape, we are able to develop solutions which are carefully tailored to our client's specific requirements.

VAT Advisory

In a VAT advisory role we offer bespoke solutions for VAT structuring, focussing on specialist areas such as cross-border international issues – goods and services, the second hand margin scheme for works of art, eCommerce and UK land and property issues.

VAT Compliance

Our VAT compliance team will administrate VAT returns, EC sales Lists, Intrastat Declaration and VIES declarations in a timely and efficient manner to ensure compliance with all local jurisdiction VAT legislation requirements. We maintain good working relationships with local VAT authorities and offer professional, efficient assistance with HMRC VAT assurance visits.

Taxation Services

Our team of tax experts offer a full range of advisory, compliance and transactional services



Corporate Tax Compliance

As a result of ever-increasing corporation tax compliance and reporting obligations, the complexities of complying with fiscal rules and harsher penalty regimes mean the tax compliance requirements of a business can have a significant impact.

We can provide tax compliance services tailored to your needs, whether you require an independent tax compliance review, specific technical advice or a fully outsourced tax compliance service.

Our clients range from owner-managed businesses to complex corporate groups, including corporate partnerships and companies in liquidation.

We offer our clients:

- Preparation of company and group corporation tax computations and returns
- Preparation and review of tax provisions and notes for inclusion in individual company and consolidated group statutory accounts
- Guidance and advice on complex tax rules and legislation under corporation tax self-assessment
- A Full international tax compliance service to ensure that the group's non-uk tax compliance obligations are being met
- An integrated service with all other areas of taxation including vat
- Advice on tax reliefs and allowances
- Monitoring, advising and preparation of claims and elections
- Where required, a fully outsourced service – we can act as an in-house tax team
- Advice on international tax compliance including transfer pricing and controlled foreign company reviews and applying for relevant withholding tax exemptions/reduction

International Tax

Our experienced tax team can help you with a range of international tax advice and planning.

International corporation tax compliance advice including:

- Assistance with the establishment of legal entities in overseas territories
- UK tax compliance issues and requirements arising from inbound and outbound restructuring
- Tax and social security aspects of international secondments
- International corporation tax compliance advice including: Outbound tax structuring services including advice on expansion overseas, repatriation of earnings and exit plans from the uk
- Inbound tax structuring in the uk
- Thin capitalisation solutions including review of loan arrangements and advice on the structuring of debt within a group
- Controlled foreign companies' review and planning
- Country-specific planning including suitability of jurisdictions with reference to tax aspects
- Global intangible assets planning, including locations for intellectual property and the setting up of special purpose vehicle
- Experts on ATED taxation services

Personal Tax

We can deal with compliance obligations and reporting requirements while also advising on domestic and international issues.

Non-UK domicilliarities ("non-doms")

Advice to non-doms forms a significant part of our service to private clients.

The non-doms we look after are in the UK for a wide variety of reasons. We give advice on all financial and taxation aspects for non-doms, including:

international corporation tax compliance advice, including:

- Organisation of financial affairs before arrival in the uk
- Planning for remittances
- Capital gains tax
- Inheritance tax
- Offshore structures, including trusts and companies
- Financing the acquisition of uk property and other asset



Trustee Services

Several factors can influence the creation of a Trust, and with expert advice, these flexible, Tax-efficient vehicles can prove highly effective.

A trust can be established to protect the assets and anonymity of private individuals, corporations and family groups while delivering enhanced flexibility and control over the management and distribution of assets. Animo Associates offers a full range of trust services, administered by experts who have many years' experience developing trust services that work for our clients.

Our Range of Services

- Provision of trustees in multiple jurisdictions
- Advice and implementation of trust administration
- Independent law firms located across the world to assist relatives in the event of a settlor's demise.
- Independent accountancy firm to prepare trust financial statements
- Acceptance of a trust from another jurisdiction

The Benefits of a Trust

- International tax planning
- Estate and succession planning to ensure that wealth is preserved
- Privacy and security
- Asset protection both now and in the future
- Convenience of being able to hold multiple assets in a secure single structure
- Ability to hold assets outside your country of residence
- Knowledge that assets will be managed in accordance with the settlor's instructions
- Continuity of management of assets

The expertly-administered trust offers flexibility and control over the management and distribution of assets.

Compliance Services

Compliance requirements in the UK and worldwide are changing at a rapid pace.

As a corporate service provider, we are here to support you, navigate you around the complex laws and regulations, and ensure that we identify and manage regulatory risk

Animo delivers high-quality compliance services to businesses of all sizes. Our team are experienced in the compliance laws and regulations and provides customised support to ensure that you are kept informed of all regulatory requirements.

Regulation is becoming increasingly important, and we use our multi-jurisdiction compliance network to carry out effective and efficient checks on 'Know Your Customer' (KYC) and anti-money laundering requirements so that all regulatory obligations are met on your business.

Animo offers our clients:

- In-house compliance services and understanding of regulatory changes
- Identifying AML risk in businesses
- Implementing solutions to manage risk, including transaction monitoring
- Enhanced due diligence checks on individual clients and businesses
- Global screening of sanctions and media reports.

Compliance Procedures and Policies

Animo can offer various services to handle our clients' regulatory requirements, including establishing and implementing compliance policies and procedures. This will ensure compliance with laws and the day-to-day operations of the business.

Risk Assessments and Reviews

Our team can conduct an in-depth analysis of the company and its individuals. Animo performs regular reviews and risk assessments of our clients to ensure the accuracy of our KYC files and the information held. With global screening software, we can perform due diligence to the highest standard.

General Data Protection Regulations (GDPR)

GDPR marked a significant increase in responsibility for all organisations that process personal data. It substantially extends the rights of individuals and requires the business to implement appropriate measures to protect personal data. The regulation needs organisations to be able to demonstrate compliance with their data processing requirements.

Animo, as a data controller, has put in place appropriate compliance support and can offer guidance to the companies under our management.

WE HAVE EXTENSIVE KNOWLEDGE OF COMPLIANCE LAW AND REGULATIONS AND THE THINKING BEHIND THEM.



What we believe

Property Services



Receive Off-Market Real Estate from trusted partners, which has multiple development opportunities.

Our specialist consultants can provide help and support to both businesses and individuals from across the globe regarding sourcing and acquiring property investment opportunities within the UK.

Sourcing both Residential and Commercial properties in the UK for Local and Overseas Investors

Our expert team can help source a variety of first-class properties suitable for both overseas and local investments. We use a variety of tried and tested methods to ensure the properties will have the ability to thrive under your ownership.

When looking to begin investing in UK properties there are a variety of routes that you can take, and it can sometimes be quite a lengthy process. Our team have expert experience in sourcing properties across the UK and can help to get your first steps on the property ladder by relieving some hassles of the most common routes to property acquisition.

If you are looking to expand your property empire to the UK, by partnering with us you have access to local expert knowledge on the most suitable areas for your specific needs. We take care of everything, ensuring you are comfortable with the properties we are choosing for you at all stages.

Locate potential development projects for potential investors

Our expert team have exceptional experience in finding the properties right for you! We work closely with you to understand your specific property needs and use this to locate the most suitable properties for you. The UK has so much to offer and so many different urban developments that sometimes it can be hard to choose where the best place for your investment may be. Thankfully we have the knowledge and expertise to help you successfully kickstart your property journey.

Advising on the Tax Implications of acquiring a UK property by both local and overseas buyers

Acquiring UK properties can come with added implications from various taxation schemes which can affect property investments, such as:

- UK Inheritance Tax
- UK Capital Gains Tax
- Rental Income
- Corporation Tax
- Stamp and Duty Land Tax
- Value Added Tax
- Double Taxation Treaties



We are fortunate to be partnered with taxation experts through our corporate services branch. Our team have cultivated a wide network throughout their experience and so, regardless of whether you are looking to expand locally from within the UK or migrating from overseas, we have the knowledge to ensure that you are taking the route most appropriate for you.



Our People

We approach every client relationship with a unique and invigorating perspective, coupled with an unwavering energy that inspires action. Our commitment to teamwork, trust, and an open-mindedness towards differing opinions creates an environment where clients can concentrate on their potential opportunities, enhance their capabilities, and ultimately succeed in shaping the future.

Together, we achieve remarkable results that transcend the boundaries of what is currently achievable and unlock the true potential of our clients' visions.



Mark Quirk - Chairman

Mark, who has headed up the company for 11 years, has worked in corporate services for 20 years, specialising in corporate structuring, business strategy of established businesses, holding a non-executive directorship in a variety of businesses and strategic development of start-ups.

His uncompromising commitment to service and honesty towards clients and partners alike have been the bedrock of the organisation's growth.



Jaysen Harree - Director

Jaysen, who is originally from Mauritius, has over 30 years' experience in the sector, with over 10 years of that with Animo Associates. Having studied the equivalent of A Levels in Mauritius, Jaysen began work as a Junior Auditor in the private public sector. After moving to the UK he qualified as a Certified Chartered Accountant in 1990 and worked as an Accounts Assistant.

With a vast amount of experience under his belt Jaysen joined the company's fiduciary department working his way up to Finance Director and MLRO. He is now a member of the Association of Certified Chartered Accountants and oversees the company's VAT department and is responsible for VAT registration and compliance matters.



Farzana Naheed - Director

Farzana, who has been chartered tax qualified for almost 20 years, joined Animo Associates over 10 years ago and now heads up the accountancy and tax functions for the company.

She is a Chartered Tax Advisor and member of the Association of Tax Technicians. She gained a BA (Hons) in Business Studies at the University of Huddersfield and began her career working at local accountancy practices. Once she gained her Chartered Tax Qualification Farzana decided to specialise in international tax, moving to the Isle of Man to pursue this. After a number of years she moved back to England and joined the team at Animo Associates.



Jolanta Narmontaite - Director

In March 2008, Jolanta started working at the Animo Cyprus office. Previously she worked in the USA, Iceland, Lithuania and Scotland.

She has a bachelor's degree in sociology and 10 years of experience in different professions, including customer relations at Delta Airlines and restaurant management at Covenanters Inn Aberfoyle.



Niamh Raymond - Director

Niamh joined Animo in 2010 and leads our Dublin operations. She is an ICSA qualified Chartered Secretary and holds a BA Hons Degree in Business and Management. She has a proven track record in Governance, Law, Finance and Client Relations and thus is an excellent resource to the international Animo Associates team.

Our Offices

Get to know the
incredible individuals
behind our company



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Working for you



**Building wealth,
creating futures.**